

28 August 2019

Dear Applicant

Curatorial Project Manager

Thank you for your interest in this position. Please find attached more detailed information for this post which includes:

- Job Description and Person Specification
- Further information about Iniva
- Application form
- Equal Opportunities Policy Statement and Monitoring Form

To apply, please complete the application form available to download from our website. Please also complete and return Iniva's equal opportunities monitoring form. CVs are not accepted as part of the application.

Applications should be emailed to recruitment@iniva.org with 'Curatorial Trainee' as the subject.

The deadline for applications is Wednesday 11 September, 10am.

We look forward to receiving your application.

Yours sincerely



Melanie Keen
Director/Chief Curator

Iniva
(Institute of International Visual Arts)
16 John Islip St
London SW1P 4JU
United Kingdom

Phone +44 (0)20 7630 1278
info@iniva.org

www.iniva.org

Director
Melanie Keen

Chair
Anita Bhalla OBE

Board of Directors
Larry Achiampong
Adam Epstein
Somil Goyal
Marc Nahum
Ije Nwokorie
Rodrigo Orrantia
Ritula Shah
Rebecca Sinker

Reg Charity Number
1031721



Manchester Art Gallery

Curatorial Project Manager

Commission to Collect: A 25th Anniversary Initiative for Iniva, 2019 to 2022

Contract: Freelance position until 2022, renewable annually, with a minimum commitment of four days per month.

Fee: £10,000 per annum

The Project

This year, Iniva is celebrating 25 years of challenging conventional notions of diversity and difference. To commemorate and create a legacy for this special anniversary, Iniva has established a partnership initiative that re-imagines the future of our public collections at major art galleries and museums throughout the UK. Rather than simply initiating a series of short-term new commissions to celebrate our anniversary, Iniva is working in partnership with three regional museum and gallery partners with generous support from the Art Fund and Arts Council England.

The partnership initiative has three key aims:

- To commission outstanding new artwork by an artist of African and Asian descent, British born or based, to be subsequently accessioned into museums and gallery collections to better reflect the breadth of contemporary British society
- To transform curatorial practice around commissioning within major British art galleries and museums
- To cultivate a new generation of young people and their families to be self-assured visitors to galleries and museums

These aims will dovetail with a wider public engagement programme that will have significant impact on the visual arts sector through study days, curators' days, development of a national curatorial network and an annual conference. Importantly the creation of new resources will enable the public to have a deeper engagement with the new artworks as well as the existing collections.

The Role

Iniva seeks an experienced, versatile and energetic Curatorial Project Manager (CPM) for this nationally important initiative. The successful candidate will have curatorial expertise, ideally working in commissioning, and demonstrate strong

management skills in the successful coordination of all the day to day aspects of the Commission to Collect Project. This will include supporting the development of a public engagement programme and a national curatorial network alongside the project team to ensure that organisations across the UK benefit from this initiative. This role will work closely alongside the teams at Iniva and the partner organisation, in the first year, Manchester Art Gallery.

Key tasks include:

- Oversee the production of the new artist's commission which will include supporting the appointment of an artist, one per year for three years.
- Co-manage and provide support to a curatorial trainee, one per year for the duration of the initiative.
- Develop links to a wide range of local groups and through them maximise participation in the project, especially of young people.
- Lead on the development of an annual conference which brings together artists, curators, scholars, and other specialist contributors to deliver high quality contributions.
- Develop, organise and manage a programme of participatory sessions, learning and public events to support wider engagement in the commission alongside project teams
- Support the Iniva team in securing new partners for years 2 and 3.
- Contribute to the securing of additional funds to realise aspects of the public programme to help ensure that match funding targets are met and exceeded.
- Maintaining good communication to ensure activity is completed on time and within budget
- Ensure activity is documented and recorded in order to maintain a lasting record of the project and to enable effective evaluation.
- Manage final evaluation of the project, led by external evaluator, with the participation of a range of participants and partners.
- Work with the Iniva team to ensure that reporting to funders is completed efficiently and on time.

Person Specification

The successful candidate will evidence a number of core skills:

- Substantial experience of managing complex or extended projects.
- Experience of working with a wide variety of people particularly on public engagement projects.
- Experience in commissioning artists and other professionals.
- Experience in provision of learning opportunities.
- Experience of building partnerships, and professional networks and working collaboratively.
- Excellent written communication skills, and ability to produce well-articulated and analytical project reports.

- Highly organised, capable of multi-tasking and prioritising a busy workload. A self-starter able to identify opportunities and realise them.
- A team player who will enjoy working collaboratively within established teams across two different sites and cities.
- A strong understanding of Iniva's mission and the civic roles of museums and collecting organisations across the UK.
- Additional specialisms, desirable but not essential, would be particularly valuable to the project:
- Interest in or experience of group facilitation.
- Interest or experience in social and political history and heritage.
- Experience of working with archives and other relevant source material.
- Creative, teaching or presentational skills that might contribute to delivering the programme of work.

How to Apply

Please apply, using Iniva's standard job application form to highlight your most relevant experience and your reasons for wanting to work on this initiative.

Please submit by email only to: recruitment@iniva.org

Closing Date: Wednesday 11 September at 10am

Interview Dates: Week beginning Monday 16 September.

Interviews will take place in London or Manchester.

Candidates from Black, Asian and minoritised communities are particularly encouraged to apply for this role. We are committed to increasing diversity of staff within the Arts Sector as a whole. We welcome applications from everyone who meets the person specification of the role.

The Partners: 2019-2020

The Partnership is led by Iniva (Institute of International Visual Arts).

About Iniva

Iniva is an evolving, radical visual arts organisation dedicated to developing an artistic programme that reflects on the social and political impact of globalisation.

With the Stuart Hall Library acting as a critical and creative hub for our work, we collaborate with artists, curators, researchers and cultural producers to challenge conventional notions of diversity and difference. We engage a wide audience, particularly young people, in discourse and debate on issues surrounding the politics of race, class and gender.

Through our programme we work predominantly with British-born and British-based visual artists of African and Asian descent supporting them at different stages in their careers. We offer residencies, commission new work and

promote existing practices enabling artistic ambition and development. By cultivating innovative thinking, we are committed to disseminating research across a wide cultural spectrum and geographical network. Our ambition is to build a greater body of knowledge around each of the artists with whom we work to ensure the legacy of their practices for future generations of researchers and audiences.

Founded in 1994, under the leadership of renowned academic Professor Stuart Hall, Iniva is a non-profit organisation. It has established itself as a pioneering arts organisation in the artistic environment in the UK and beyond. Now Iniva looks towards the future whilst acknowledging its 25-year history and legacy.

iniva.org

About Manchester Art Gallery

Manchester Art Gallery is the original useful museum, initiated in 1823 by artists, as an educational institution to ensure that the city and all its people grow with creativity, imagination, health and productivity. The gallery is free and open to all people as a place of civic thinking and public imagination. It promotes art as a means to achieve social change with its origins from the Royal Manchester Institution for the Promotion of Literature, Science and the Arts. It has been at the centre of city life for nearly 200 years and has been proudly part of Manchester City Council since 1882. The gallery is for and of the people of Manchester. Through its collections, displays and public programmes it works with all constituents to ensure creativity, care and consideration infect all aspects of the way we live. It is an art school for everybody and for life.

Manchester Art Gallery's collection comprises over 25,000 objects of fine art, craft and design and costume, developed and shaped over 200 years and still growing. The Fine Art collection contains nearly 13,000 items including painting, sculpture, drawings, watercolours, prints, and photographs. Best known for the world-famous Pre-Raphaelite paintings, the collection also includes British and European art from the 17th century right up to the present day. There are over 13,000 objects of craft and design from ceramics, glass and furniture to metalwork and dolls' houses. Highlights include early English slipware, 17th century silver, and a growing collection of contemporary furniture and lighting design. There are over 21,000 items of costume and accessories, covering all aspects of the history of dress from 1600 to the present day. 18th century fashion and 19th century women and children's dress are particular highlights.

Together, Manchester Art Gallery and Platt Hall, make up Manchester City Galleries and are part of Manchester City Council. The gallery is also part of the Manchester Museums and Galleries Partnership with the Whitworth and Manchester Museum.

manchesterartgallery.org

Generously supported by Art Fund and Arts Council England.

Art Fund_



Supported using public funding by

**ARTS COUNCIL
ENGLAND**